

**CITY OF DETROIT BOARD OF ETHICS  
PUBLIC SERVANT DISCLOSURE OF RELATIONSHIP**

Name of Public Servant\*: \_\_\_\_\_ Date: \_\_\_\_\_

Position or Title: \_\_\_\_\_

Name of Department or Agency: \_\_\_\_\_

Work Address: \_\_\_\_\_  
Street City State Zip Code

Work Telephone Number: \_\_\_\_\_

Nature of Authority Exercised\*: \_\_\_\_\_

As a City of Detroit Public Servant who exercises significant authority, I hereby disclose the following:

**DISCLOSURE OF RELATIONSHIP** (use a separate form for each relationship)

- A. Under Section 2-5-32 of the 2019 Detroit City Code, I hereby disclose my relationship as an immediate family member\* of the following individual who is employed by the City:**

Print Name: \_\_\_\_\_

who is my \_\_\_\_\_  
(Description of Relationship)

- B. Under Section 2-5-32 of the 2019 Detroit City Code, I hereby disclose my relationship as an immediate family member\* of the following individual who is making application to the City for employment:**

Print Name: \_\_\_\_\_

who is my \_\_\_\_\_  
(Description of Relationship)

\_\_\_\_\_  
Signature of Public Servant

Subscribed and sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

Submit Form to: City of Detroit Board of Ethics, 7737 Kercheval, Suite 213, Detroit, Michigan 48214, (313) 224-9521.

\*Ordinance Excerpts and Definitions on reverse side.

## CITY OF DETROIT ETHICS ORDINANCE EXCERPTS

### Sec. 2-5-32. Disclosure of immediate family member's employment or application.

(a) Except as otherwise provided for by applicable law, a public servant who exercises significant authority shall disclose the identity of any immediate family member employed by the City or who is making application to the City for employment.

(b) All disclosures that are required under Subsection (a) of this section shall be made, in writing, on a form that is created by the Law Department and sworn to in the presence of a notary public. After completion, the form shall be filed with the Board of Ethics, which shall forward a complete copy of the form to the applicable department director or agency head.

### Sec. 2-5-3. Definitions.

**Appointee** means a person who holds either a compensated or an uncompensated position.

**Domestic partner** means one of two adults who:

- (1) Have a common residence;
- (2) Agree to have joint responsibility for each other's basic living expenses incurred during the domestic partnership;
- (3) Are not married or are not a member of another domestic partnership;
- (4) Are not related by blood in a way that would prevent them from being married to each other in this state;
- (5) Are at least 18 years of age;
- (6) Have chosen to share one another's lives in an intimate and committed relationship of mutual caring; and
- (7) Are capable of consenting to the domestic partnership.

**Elective officers** means the Mayor, each member of the City Council, the City Clerk, and elected Board of Police Commissioners.

**Employee** means a person who is employed by the City on a full-time or a part-time basis.

**Exercises significant authority** means having the ability to influence the outcome of a decision on behalf of the City government in the course of the performance of a public servant's duties and responsibilities.

**Have a common residence** means that both domestic partners share the same residence. Two people can have a common residence even if one or both have additional residences, or if both domestic partners do not possess legal title to the common residence. Domestic partners do not cease to have a common residence if one leaves the common residence but intends to return to it.

**Immediate family member** means:

- (1) A public servant's spouse;
- (2) A public servant's domestic partner;
- (3) An individual claimed by a public servant or a public servant's spouse as a dependent under the United States Internal Revenue Code, being 26 USC 1 *et seq.*; or
- (4) An individual who lives in the household of a public servant.

**Personal services contract** means a contract for the retention of an individual to perform services on behalf of the City for a fixed period and for fixed compensation.

**Public servant** means the Mayor, members of the City Council, the City Clerk, appointive officers, any member of a board, commission, or other voting body that is established by either branch of City government or by the Charter, or by this Code, and any appointee, any employee, or any individual who provides services to the City within or outside of its offices or facilities pursuant to a personal services contract.