

**CITY OF DETROIT BOARD OF ETHICS
PUBLIC SERVANT DISCLOSURE OF INTEREST**

Name of Public Servant: _____ Date: _____

Position or Title: _____

Name of Department or Agency: _____

Current Public Servant: Yes No

Work Address: _____
 Street Address City State zip code

Work Telephone Number: _____

Nature of Authority Exercised: _____

As a City of Detroit Public Servant who exercises significant authority, pursuant to Sec. 2-5-31 of the 2019 Detroit City Code, I hereby disclose the following:

___ Any interest in real or personal property (**see the following pages**), and/or

___ Any financial interest, direct or indirect, in City Contracts (**see the following pages**).

The interest is (check one or both): Personal Immediate family member interest _

Name of immediate family member (if applicable): _____

Relationship to Public Servant: _____

Describe the particular facts and circumstances that constitute the interest being disclosed, including the authority being exercised and the decision that is relevant: (**attach separate sheet if needed**).

Signature of Public Servant

Subscribed and sworn to before me this
___ day of _____ 20__.

Notary Public

Submit Form to: City of Detroit Board of Ethics, 7737 Kercheval, Suite 213, Detroit, Michigan 48214, (313) 224-9521.

*Ordinance Excerpts and Definitions on reverse side.

CITY OF DETROIT ETHICS ORDINANCE EXCERPTS

Sec. 2-5-31. - Disclosure of interests by public servants.

(a) Except as otherwise provided for by applicable law, a public servant who exercises significant authority over a pending matter shall disclose:

- (1) Any financial interest, direct or indirect, that the public servant or an immediate family member has in any contract or matter pending before City Council;
- (2) Any financial interest, direct or indirect, that the public servant or an immediate family member has in any contract or matter pending before or within any office, department, or agency of the City; and
- (3) Any interest that the public servant, or an immediate family member has in real or personal property that is subject to a decision by the City regarding purchase, sale, lease, zoning, improvement, special designation tax assessment or abatement, or a development agreement.

(b) All disclosures that are required under Subsection (a) of this section shall be made, in writing, on a form that is created by the Law Department and sworn to in the presence of a notary public. After completion, the form shall be filed with the Board of Ethics, which shall forward a complete copy of the form to the applicable department director or agency head.

(Code 1984, § 2-6-31; Ord. No. 18-12, § 1(2-6-31), eff. 8-31-2012)

Commentary— This provision implements the directive of [Section 2-106.2](#) of the Charter that this article shall provide for the disclosure of any financial interest, which a public servant, or the public servant's immediate family member, has in any contract or in any real or personal property, that is the subject of a governmental decision by the City or any agency of the City **over which the public servant exercises significant authority in the performance of the public servant's duties**. This section is not intended to conflict with the Michigan Contracts of Public Servants with Public Entities Act, being MCL 15.301 *et seq.*

Sec. 2-S-3. Definitions.

Appointee means a person who holds either a compensated or an uncompensated position.

Domestic partner means one of two adults who:

- (1) Have a common residence;
- (2) Agree to have joint responsibility for each other's basic living expenses incurred during the domestic partnership;
- (3) Are not married or are not a member of another domestic partnership;
- (4) Are not related by blood in a way that would prevent them from being married to each other in this state;
- (5) Are at least 18 years of age;
- (6) Have chosen to share one another's lives in an intimate and committed relationship of mutual caring; and
- (7) Are capable of consenting to the domestic partnership.

Elective officer means the Mayor, and each member of the City Council, the City Clerk, and elected Board of Police Commissioners.

Employee means a person who is employed by the City on a full-time or a part-time basis.

Exercises significant authority over means having the ability to influence the outcome of a decision on behalf of the City government in the course of the performance of a public servant's duties and responsibilities.

Have a common residence means that both domestic partners share the same residence. Two people can have a common residence even if one or both have additional residences, or if both domestic partners do not possess legal title to the common residence. Domestic partners do not cease to have a common residence if one leaves the common residence but intends to return to it.

Immediate family member means:

- (1) A public servant's spouse;
- (2) A public servant's domestic partner;
- (3) An individual claimed by a public servant or a public servant's spouse *as* a dependent under the United States Internal Revenue Code, being 26 USC I *et seq.*; or
- (4) An individual who lives in the household of a public servant.

Personal services contract means a contract for the retention of an individual to perform services on behalf of the City for a fixed period and for fixed compensation.

Public servant means the Mayor, members of the City Council, the City Clerk, appointive officers, any member of a board, commission, or other voting body that is established by either branch of City government or by the Charter, or by this Code, and any appointee, any employee, or any individual who provides services to the City within or outside of its offices or facilities pursuant to a personal services contract.